

State of Wisconsin

State Capitol Building
Room B41W



Secretary of State

Apostilles@wisconsin.gov
(608) 266-8888

Section 1: Contact Information

Requestor's Name: _____

Address: _____
number & street

city state/region/country zip code

Telephone Number: _____

Email Address: _____

Section 2: Destination Country

Which Embassy, Consulate, Territory, or Country is requesting the Apostille or Authentication?

Please note: We do not issue certificates for use in the United States

Section 3: Return of Documents to You

- Self-addressed pre-paid courier label (FedEx or UPS *only*: we cannot ship via FedEx Ground or DHL)
 - Self-addressed USPS envelope with pre-paid postage
 - I intend to pick up my document(s) in person in room B41W, State Capitol Building
- Please contact me via: phone email

Section 4: Fees, Payment, and Submission of Documents

We provide two service speeds for Authentications and Apostilles:

Standard Service costs \$10 per document. *Estimated processing time*: 7-10+ business days.

Expedited Service costs \$35 per document. *Estimated processing time*: 1-3 business days.

PROCESSING TIMES DO NOT INCLUDE SHIPPING TIME AND ARE ESTIMATES ONLY

Payment may be made via check (*no starter checks*), cash, or money order.

Please make checks out to: **Wisconsin Secretary of State**

Number of Documents: _____

Standard Service x \$10 = _____

Expedited Service x \$35 = _____

Are you using FedEx or UPS? MAIL TO:

Secretary of State Certification Desk
State Capitol Mailroom
17. W. Main Street
Madison, WI 53703-3960

Are you using USPS? MAIL TO:

Secretary of State Certification Desk
P.O. Box 7848
Madison, WI 53707-7848